



RAMIREDDY SUBBARAMI REDDY ENGINEERING COLLEGE

(Approved by AICTE and affiliated to JNTUA)

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THE FOURTH MEETING OF THE INTERNAL QUALITY ASSURANCE CELL

(IQAC)

(A. Y. 2017-18)

Date: 14.05.2018, Time: 11.30 A.M. Venue: Principal Cabin

AGENDA

1. Review of minutes of 3rd IQAC Meeting.
2. Action taken report on the decisions of the previous meeting.
3. To focus on Improving Teaching learning skills of the faculties.
4. To introduce E-Governance in administration for Administrative reforms

IQAC MINUTES OF MEETING

The 4th meeting of the IQAC Committee was held on 14.05.2018 at 11:30 a.m. in the Principal Cabin of the college. The Following members were present:

S.No.	Name of the Person	Designation
Chair Person (Head of the Institution)		
01	Dr. A. Sreenivasa Rao	Principal
Member from Management:		
02	Er. R. Pratapkumar Reddy	Chairman & Correspondent
03	Prof. Dr. K. Raja Reddy	Director-RSR Engg. College
04	Mr. R.V. Ramana Reddy	Administrative Officer
Nominees – Industrial Experts & Employer		
05	Mr. Challa Sasi Reddy	Asst. Consultant, Tata Consultancy Services
06	Mr. K. Koteswara Rao	Sr. Manager-Engg, Open Text Technologies India Pvt. Ltd.
07	Mr. Manu Kumar	Director-EpigenesisEdu Pvt. Ltd., Bengaluru
Members from Faculty:		
08	Dr. C.V. Subba Reddy	Prof. of ME
09	Dr. I Malyadri	Prof. of MBA
10	Dr. G. Srinivasu	Prof. of Mathematics
11	Mr. Babu Rajesh	Assistant Prof. of ECE (Co-coordinator)
12	Mr. Narasa Reddy	Assistant Professor of CSE
13	Mrs. Sri lakshmi	Assistant Professor of ECE
14	Mr. V.Raveendra Reddy	Associate Prof. of EEE
15	Mr. Ezra Sadepalli	Asst. Prof of EEE
16	Mr. A. Mahesh Reddy	Training & Placement Officer
Coordinator		
17	V. Suneel Reddy	IQAC Convener
Nominees from Student, Alumni & Parent		
18	Mr. N. Rajesh Yadav	
19	Mr. Pavani GowriSankar	
20	Smt. D. Krishnaveni	

The Chairperson Dr. A.S. Rao welcomed the members for fourth meeting of IQAC. The following points were discussed in the meeting:

Agenda 1: Review of minutes of 3rd IQAC Meeting

The minutes of the meeting held on 09.10.2017 are approved by the Council.

Agenda 2: Action taken report on the decisions of the previous meeting 3rd IQAC Meeting

Sr. No.	Recommendation given by IQAC Committee	Action Taken for Implementation & Outcomes
1	It was decided to install CCTV in Campus.	Installation of CCTV facility in the campus is approved by members of Management and installations work is in Progress.
2	It is decided to renew old MoUs and exploring new ones.	Previous MoUs were renewed and initiated for signing of New MoUs.
3	It is decided to conduct various activities to generate awareness among the staff/students about Eco-friendly measures.	The eco-friendly measures such green audit and replacement by LED tube lights is already implemented. Further stress is given on optimizing the use of electricity.

Agenda 3: To focus on Improving Teaching learning skills of the faculties.

Prof. Ezra raised the point about strengthen the activities related to teaching learning enhancement. All the HOD's agreed to conduct various Faculty and Staff Development Programs.

Agenda 4: To introduce E-Governance in administration for Administrative reforms

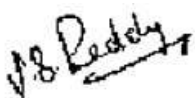
Mr.R.V. Ramana Reddy informed that digitization of administration is important and is needed for smooth functioning of administration activities like service record of the employees, Leave Records. All the Head of Departments also emphasized on digitization to improve the student's database such as attendance, marks statements, achievements, Training & Placements and higher education records.

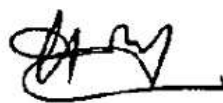
IQAC Committee members supported the views of above members regarding the need of digitization required for integrating all academic and administrative activities.

The conclusions of the meeting and proposed action plan (June'18 - Jan'19):

- 1) It is emphasized to develop the institute level ERP software for academic and administrative reforms.
- 2) To arrange the STTP/ Workshops/SDP for Improving teaching learning skill.

Prof. V. Suneel Reddy, IQAC Coordinator proposed the date for the next meeting and unanimously decided in the Second week of December 2018. The meeting ends with formal vote of thanks.


Coordinator - IQAC
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