



RAMIREDDY SUBBARAMI REDDY ENGINEERING COLLEGE

(Approved by AICTE and affiliated to JNTUA)

NH-5, Kadanuthala - 524142, Bogole (M), Kavali, S.P.S. Nellore Dist., A.P.

Ph: 08626 - 255655

Fax: 08626 - 255655

E-mail: rsrenggcollege@gmail.com

THE SECOND MEETING OF THE INTERNAL QUALITY ASSURANCE CELL

(IQAC)

(A. Y. 2016-17)

Date: 10.05.2017, Time: 11.30 A.M. Venue: Principal Cabin

AGENDA

1. Review of minutes of 1st IQAC Meeting
2. Action taken report on the decisions of the previous meeting
3. Planning for organizing Alumni meet
4. To prepare and collect feedback form stakeholders
5. To conduct skill development programmes like Computer Skills, Communication Skills, and Soft Skills etc.

IQAC MINUTES OF MEETING

The IInd meeting of the IQAC Committee was held on 10.05.2017 at 11:30 a.m. in the Principal Cabin of the college. The Following members were present:

S.No.	Name of the Person	Designation
Chair Person (Head of the Institution)		
01	Dr. A. Sreenivasa Rao	Principal
Member from Management:		
02	Er. R. Pratapkumar Reddy	Chairman & Correspondent
03	Prof. Dr. K. Raja Reddy	Director-RSR Engg. College
04	Mr. R.V. Ramana Reddy	Administrative Officer
Nominees – Industrial Experts & Employer		
05	Mr. Challa Sasi Reddy	Asst. Consultant, Tata Consultancy Services
06	Mr. K. Koteswara Rao	Sr. Manager-Engg, Open Text Technologies India Pvt. Ltd.
07	Mr. Manu Kumar	Director-EpigenesisEdu Pvt. Ltd., Bengaluru
Members from Faculty:		
08	Dr. C.V. Subba Reddy	Prof. of ME
09	Dr. I Malyadri	Prof. of MBA
10	Dr. G. Srinivasu	Prof. of Mathematics
11	Mr. Babu Rajesh	Assistant Prof. of ECE (Co-coordinator)
12	Mr. Narasa Reddy	Assistant Professor of CSE
13	Mrs. Sri lakshmi	Assistant Professor of ECE
14	Mr. V.Raveendra Reddy	Associate Prof. of EEE
15	Mr. Ezra Sadepalli	Asst. Prof of EEE
16	Mr. A. Mahesh Reddy	Training & Placement Officer
Coordinator		
17	V. Suneel Reddy	IQAC Convener
Nominees from Student, Alumni & Parent		
18	Mr. N. Rajesh Yadav	
19	Mr. Pavani GowriSankar	
20	Smt. D. Krishnaveni	

The Chairperson Dr. A.S. Rao welcomed the members for the second meeting of IQAC. The following points were discussed in the meeting:

Agenda 1: Review of minutes of 1st IQAC Meeting

The minutes of the meeting held on 12/08/2016 are approved by the Council.

Agenda 2: Action taken report on the decisions of the previous meeting 1st IQAC Meeting

Sr. No.	Recommendation given by IQAC Committee	Action Taken for Implementation & Outcomes
1.	Suggestion & direction given to Academic Head to prepare Mission, Vision and Core Values of Institution.	The Vision, Mission, and Core Values statements of Institution and Departments have been finalized. The statements are approved by members of Management.
2.	Chairperson discussed and finalized to designate the respective heads for ensuring timely, efficient and periodic progressive performance of academic, administrative, research and extension activities on regular basis.	For efficient and periodic progress, Academic Head, Administration Head, Students Affairs Head, R&D Head and their respective functional heads are designated.
3.	The chairperson directed to all the departments heads & placement head to connect with the industry for strengthen the Industry-Institute Interaction through Collaboration, Membership & MoU's.	1) Civil Engg. Department signed one MoU's for internship. 2) Mechanical department signed one MoU for industrial visit. 3) Electrical and Electronics Engineering department signed one MoU for internship. 4) Computer Science and Engineering department signed two MoU for internship and capacity building and skill enhancement. 5) Electronics & Communication engineering department signed one MoU for internship. 6) Department of Master in Business Administration signed one MoU for internship.
4.	Decided to incorporate extension activities under the program of NSS.	Activities like Blood Donation Camp (05/08/2016), National Voter's Day (25.01.2017), World Women's Day (08.03.2017) & Dental Camp (04.04.2017) etc. successfully conducted under NSS.
5.	Decided to organize skill development programme for teaching & non-teaching staff.	<u>Faculty Development Programme</u> a) Two-Day FDP on "Emerging trends in Electrical Engineering" was conducted on 30.08.2016 to 31.08.2016. b) A FIVE DAY FDP ON "Wireless Communication" was conducted on 25.10.2016 to 29.10.2016. c) Leadership skills for Teaching Faculty was conducted on 17.04.2017 to 21.04.2017. <u>Non-teaching development programme</u> a) The training on CRO servicing was conducted on 24.01.2017 to 25.01.2017. b) The training on Servicing and Maintaining of Air-Conditioning Equipment" was conducted on 02.04.2017.

Agenda 3: Planning for organizing Alumni meet

The Committee members suggested to organizing Alumni meet for the purpose of taking feedback and to build up relations between students & Alumni.

Agenda 4: To prepare and collect feedback form stakeholders

The Committee members suggested to plan feedback analysis and prepare action taken report form various stakeholders like Students, Alumni, Faculties & Employers.

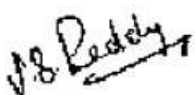
Agenda 5: To conduct skill development programmes like Computer Skills, Communication Skills, and Soft Skills etc.

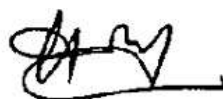
The Committee members suggested to conduct skill enhancement training programmes which helps to students to get ready themselves for industry opportunities & challenges.

The conclusions of the meeting and proposed action plan (April'17 - October'17):

- 1) Chairperson directed to all the IQAC members to get complete the all above mentioned task within the stipulated time and report in IQAC third meeting of AC year 2016-17.

Prof. V. Suneel Reddy, IQAC Coordinator proposed the date for the next meeting and unanimously decided in the Second week of October, 2017. The meeting ends with formal vote of thanks.


Coordinator - IQAC
Ramireddy Subbarami Reddy
Engineering College
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PRINCIPAL
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