



RAMIREDDY SUBBARAMI REDDY ENGINEERING COLLEGE

Accredited with 'A' Grade by NAAC | Approved by AICTE | Affiliated to JNTUA
Recognized by UGC under section 2(f) of UGC Act, 1956 | An ISO Certified Institution
NH-16, Kadanuthala – 524142, Bogole (M), Kavali, S.P.S. Nellore Dist., A.P.
Ph: 08626 – 255655 Fax: 08626 – 255655 E-mail: rsrenggcollege@gmail.com



Lr.No.24/IQAC/2023/Dated: 07-06-2023

CIRCULAR

The IQAC meeting is scheduled on 14-06-2023, 11.15 am at Director Chamber. All the members of the IQAC are requested to attend the meeting. The agenda for the meeting is presented below,

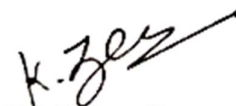
Agenda of the meeting:

1. Action taken & discussion from the previous IQAC meeting conducted on 15-03-2023.
2. Discussion on for the preparation of the next Academic year calendar.
3. Students Feedback
4. Autonomous related matters.
5. NAAC AQAR preparation.
6. MOOC Courses
7. Institutional Membership with ICT Academy.
8. Any other points with the permission of chairperson.

Copy to:

1. All Members.
2. Notice board.




IQAC Coordinator

Coordinator - IQAC
Ramireddy Subbarami Reddy
Engineering College
NH-5, Kadanuthala - 524142



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Internal Quality Assurance Cell (IQAC)

Minutes of the IQAC meeting held on 14-06-2023

The IQAC coordinator welcomed all the members of the meeting. The following points were discussed in the meeting.

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The Minutes of the Meeting is as follows:

1. Action taken & discussion from the previous IQAC meeting conducted on 15-03-2023.

The minutes of the previous IQAC meeting held on 15-03-2023., were reviewed and approved without any modifications. It was noted that most of the planned actions had been successfully implemented with an action report.

2. Discussion on for the preparation of the next Academic year calendar.

- The IQAC Coordinator announced that the academic calendar for the institute will be synchronized with the calendar of the affiliating University (JNTUA). Additionally, all events and functions will be incorporated into the academic calendar following the institute's established procedures.
- The department heads are required to prepare their academic calendars and submit them to the IQAC office by 11-08-2023.
- The Principal has given instructions to all the HODs to include a minimum of two invited Expert lectures every month, and all of them have duly accepted this directive.



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3. Students Feedback

- The IQAC Coordinator distributed the analysis of student feedback to all the department heads. Moreover, the HODs were notified to conduct feedback meetings with faculty members who received a feedback score of less than 3.5. During these meetings, an action plan should be devised to address the concerns raised in the feedback.
- Furthermore, the Principal instructed the HODs to submit the minutes of the departmental feedback meetings before 09-08-2023.

4. Autonomous related matters.

- The IQAC Coordinator announced that the institute is currently awaiting approval from the UGC for the conferment of autonomous status for the upcoming academic year (2023-24).
- The Principal provided a detailed overview of the various committees that need to be established and the extensive preparations required for the institute's transformation into an autonomous entity.
- The Principal has assigned all Heads of Departments (HODs) to spearhead the development of a tentative curriculum and formulate regulations to facilitate the institute's transition to autonomous status.
- The HODs were also tasked with reviewing existing curricula and suggesting necessary updates to align with the new autonomous framework.
- Additionally, department heads have been instructed to nominate suitable faculty members for the Board of Studies and the Academic Council to ensure a robust academic governance structure for the upcoming academic year.
- The Principal emphasized the importance of involving stakeholders, including students, alumni, and industry partners, in the curriculum development process to ensure it meets contemporary educational and industry standards.
- Regular progress meetings will be scheduled to monitor the preparations and ensure all tasks are completed on time for the anticipated transition.



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5. NAAC AQAR preparation.

- Mr. Jagadeesh Kasi, the IQAC Coordinator, has informed everyone that the process of data preparation and submission for NAAC – AQAR is currently in progress. Furthermore, he has notified all the HODs to provide the required data according to the NAAC Template.
- Additionally, the HODs have been directed to nominate a suitable Department Coordinator for NAAC to oversee the data preparation and submission.
- The IQAC Coordinator announced that the submission of AQAR will take place in December 2023, and this timeline has been duly approved by the Principal, Dr. PVN Reddy.

6. MOOC Courses

- Mr. Jagadeesh Kasi, the NPTEL Local Chapter SPOC, provided an update during the meeting, stating that approximately 950 students have already enrolled for the NPTEL courses. He then urged the HODs to inform the students about the requirement to register for the NPTEL Examination before the deadline, which is set for 18-08-2023

7. Institutional Membership with ICT Academy.

- The IQAC Coordinator announced that the institute is planning to obtain an institutional membership with the ICT Academy.
- This membership provides faculty and students access to a wide range of training programs, workshops, and certification courses in information and communication technology.
- The membership aims to enhance the digital skills and competencies of both faculty and students, aligning with the latest industry standards and technological advancements.
- The committee discussed the potential benefits of this membership, including opportunities for collaboration on research projects, access to expert talks and webinars, and participation in national and international ICT conferences.
- It was decided to form a sub-committee to coordinate with the ICT Academy and organize regular training sessions and events after the membership.



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8. Any other points with the permission of chairperson.

- During the meeting, the HODs collectively expressed their concerns about receiving circulars as typed messages through WhatsApp, without receiving any physical copies from the institution. In response, Dr. PVN Reddy, the Principal, acknowledged their concerns and assured them that necessary actions would be taken to rectify this issue in the forthcoming academic semester.
- During the meeting, Mr. Suneel Reddy, the HOD of ECE, expressed his concerns about the discipline issues among the students within the college premises. In response, the Principal, Dr. PVN Reddy, acknowledged his concerns and assured that appropriate measures would be taken to address this matter in the upcoming academic semester.
- Following this, Mr. Ramkumar, the HOD of EEE, raised his concerns regarding the current issues with the LMS Portal and its lack of user-friendliness. The IQAC Coordinator took note of the issue and proposed two potential solutions. The first option is to provide a demonstration of the existing LMS to address any usability issues, and the second option is to consider integrating a new LMS partner into the system to enhance user experience.
- In the meeting, the Principal instructed all the HODs to oversee and ensure the timely updating of Community Service Project and Internship reports by students in the APSCHLMS portal. They were further asked to request the students to complete these reports by 11-08-2023.

The meeting concluded with a vote of thanks to the chair. The IQAC coordinator thanked all the members for attending the meeting.

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2. Notice board.




IQAC Coordinator

Coordinator - IQAC
Ramireddy Subbarami Reddy
Engineering College
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The following members were present for the IQAC meeting on 14-06-2023,

S. No.	Name of the Person	Designation
Chair Person (HEI- Head of the Institution)		
01	Dr. P.V.N Reddy	Principal
Member from Management		
02	Er. R. Pratapkumar Reddy	Chairman & Correspondent
03	Prof. Dr. K. Raja Reddy	Director-RSR Engg. College
04	Mr. R.V. Ramana Reddy	Administrative Officer
IQAC Coordinator		
05	Mr. Jagadeesh Kasi	IQAC Coordinator
Members from Faculty		
06	Mr. V. Suneel Reddy	HOD of ECE
07	Dr. N. Krishna Chaitanya	Prof. of ECE
08	Dr. B. Satya Narayana Reddy	Asst. Prof. of CE
09	Dr. V. Raveendra Reddy	Asso. Prof. of EEE
10	Dr. M. Obulesu	Prof. of H & S
11	Mrs. K. V. S. Gayathri	HOD of MBA
12	Dr. CH. Amarnatha Sarma	Asst. Prof of ECE
13	Mrs. K. Lilly Grace Mary	Asst. Prof. of CSE
14	Mr. Ezra Sadepalli	Asst. Prof of EEE
Nominees – Industrial Experts & Employer		
15	Mr. Challa Sasi Reddy	Asst. Consultant, TCS.
16	Mr. K. Koteswara Rao	Sr. Manager-Engg, Open Text Technologies India Pvt. Ltd.
17	Mr. I. Hari Babu	Senior Manager, Orient Cements.
Nominees from Student, Alumni & Parent		
18	Mr. M. Deva	Nominees (Student Member)
19	Mr. E. Daya Sankalp	Nominees (Alumni Member)
20	Mr. T. Ramesh Reddy	Nominees (Parent Member)